Job card

JOB NUMBER

DATE IN

PROMISED BY

TECHNICIAN

Customer

NAME

PHONE

EMAIL

Vehicle

MAKE AND MODEL

YEAR

REGISTRATION

VIN

ODOMETER

Parts and labour used

Part number or labour	Description	Qty or hours

Customer concern and work requested

Work performed and technician notes

Recommendations for next visit

CUSTOMER AUTHORISATION TO CARRY OUT THE WORK: SIGNATURE	NAME	DATE